



JOHN ENGLER
GOVERNOR

STATE OF MICHIGAN
BUREAU OF STATE LOTTERY
LANSING



JAMES E. KIPP
ACTING COMMISSIONER

EDUCATIONAL SUBORDINATE ORGANIZATION QUALIFICATION INFORMATION

Please allow at least 4 weeks for the qualification process.

If the organization has never submitted qualifying information as an educational subordinate organization, the following information shall be submitted prior to being approved to conduct a bingo, millionaire party, raffle, charity game, or numeral game.

1. A signed and dated copy of the organization's current bylaws or constitution.
2. Copies of one bank statement per year for the previous five years, excluding the current year.
3. A provision in the bylaws or constitution that all assets, and real and personal property will revert to the local government or another nonprofit organization should the organization dissolve.
4. A letter from the applicable school board president stating the subordinate organization is directly under their jurisdiction and authorized to conduct charitable gaming events.

Note: If the subordinate organization is not directly under the jurisdiction of the school or school board, is separately incorporated, or has its own federal tax exempt status, the organization shall submit documentation to qualify as a local civic organization.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-1159.

Act 382 of the Public Acts of 1972, as amended, defines an educational organization as "an organization within this state, not for pecuniary profit, whose primary purpose is educational in nature and designed to develop the capabilities of individuals by instruction in any public or private elementary or secondary school which complies with Act No. 451 of the Public Acts of 1976, as amended, being sections 380.1 to 380.1852 of the Michigan Compiled Laws, or public college or university, not for pecuniary profit, and approved by the state board of education."